



# SAN FAIRY ANN CYCLING CLUB

## THE ROLE OF A GROUP RIDE COORDINATOR



- Act as the point of contact for your group.
- Administrator for the group's WhatsApp or other contact medium (if used).
- Determine the ride pace and distance for your group in conjunction with the Director of Club Runs.
- Record attendance of riders on each club run for the club's attendance shield competition.
- Submit calendar of rides to Milestone and enter onto the website calendar (via Google calendar).
- Approve ride leaders for your group. (Entering ride leader names into the calendar or agreeing to a ride leader on WhatsApp, Forum, etc is seen as approval of ride leaders).
- Help ride leaders to improve their ride leader technique.
- Help and advise group ride to ride safely and considerately.
- Welcome new members into the group. Inform new riders of the 2 ride limit before becoming a member. Don't drop the new member on the ride and certainly not without a discussion with them. Advise new members whether they may be more suitable in a faster or slower group.
- Report any accidents on group ride to the Director of Club Runs
- Have read the SFACC "Rules & Etiquette for Riding in Groups" document.
- Have read the SFACC "Ride Safely" document (which is composed of 4 sections:- "What Riders need to know", "What Ride Leaders need to know", "Tips for leading a Successful Ride", and the "Standard Risk Assessment for Club Rides").
- Write a ride report for the Milestone (optional).